

# Mercer School District



ACP Planning

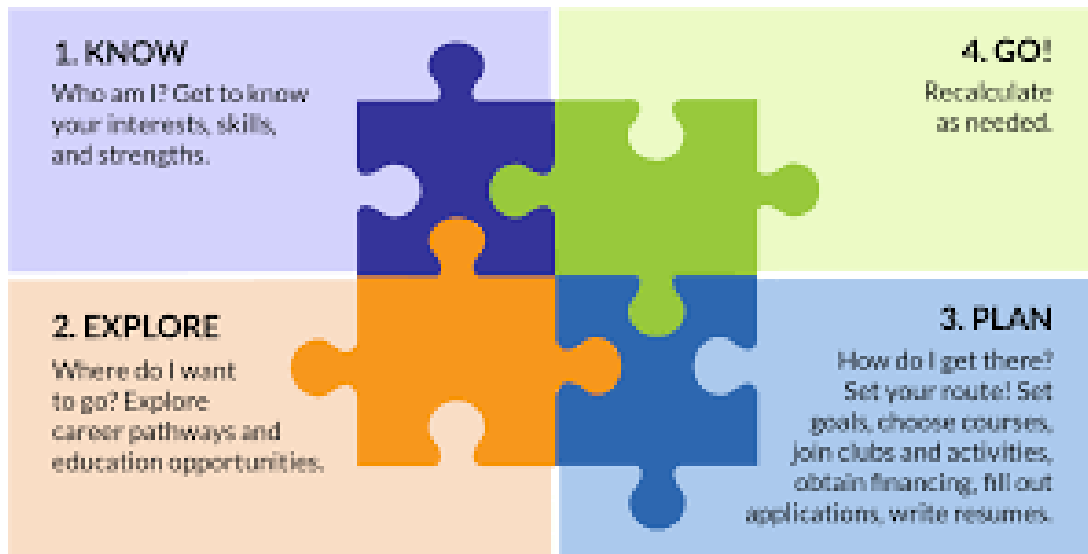
# Academic & Career Planning PI-26

We the staff, students, and community of Mercer, believe that all students can become lifelong learners and productive citizens in a global society. Our mission is to inspire, challenge, and provide every student with the opportunity to acquire the necessary knowledge and skills to reach their potential.

## What is ACP?

All students in grades PK-12 will participate in a variety of Academic and Career Planning activities provided by Mercer School District. ACP directly relates to our district mission by providing information and opportunities for self-awareness, career exploration, and academic planning. Students are also encouraged and provided opportunities for community partnerships to enhance their exploration. We hope that through the opportunities provided by Mercer School, students are prepared for any academic or career path they choose. The state of Wisconsin emphasizes four key components to the Academic and Career Planning process as shown below.

### 4 Stages to Successful Academic and Career Planning (ACP)



Beginning in the 2017-18 school year, the Mercer School district will be guiding students in moving through the four stages using a variety of activities listed at the end of this document. Students in grades 6-12 will create a digital portfolio using Xello through various activities and documentation of interests, activities, and coursework.

Our ACP goal: Upon graduation from Mercer High School all students will have created an academic and career plan and will have participated in a variety of activities to prepare them for higher education, the workforce, or the military.

The Mercer School district covers Iron county. Job trends in Mercer are high in Manufacturing and Accommodations/Food Service with other opportunities related to Forestry and Fishing, Sales, Management, Business, Science and Arts. These numbers are projected to remain the same or rise slightly through 2024. For more Wisconsin job information please refer to the links below:

<http://dwd.wisconsin.gov>

[www.worknet.wisconsin.gov](http://www.worknet.wisconsin.gov)

Our district will be preparing students to immediately enter the workforce, prepare students interested in the trades and technical degrees, and also prepare those students interested in pursuing advanced degrees at the university level. Communication with families will be maintained through email, phone calls, Parent/Teacher conferences, open houses, newsletters, and school events. In addition, families can be allowed to access their student's Xello information to enhance communication between students, school, and families regarding career interests, postsecondary plans, scholarships, etc.

Through the Explore component of the ACP model, we will partner with community members to provide work-based learning opportunities such as Youth Apprenticeships, Work-Study, Job Shadowing, Community Service, and invitations to partner in the classrooms. These activities not only meet our ACP goals but enrich our community and create lasting relationships for our students. Students will also be provided opportunities to attend college and career fairs and visit different postsecondary schools of interest to further their exploration.

All students will participate in ACP activities on various days during their guidance lessons and through classwork. All teaching staff work directly with Special Education staff on regular basis to create goals and assess progress for students with disabilities. Below is an initial list of ACP activities using Xello and other district opportunities for students.

Grade	Xello Activities	Other Activities
<b>6th</b>	<ul style="list-style-type: none"> <li>● Career Matchmaker</li> <li>● Learning Styles Inventory</li> <li>● Xello 6th-grade lessons</li> </ul>	
<b>7th</b>	<ul style="list-style-type: none"> <li>● Career Matchmaker</li> <li>● My Saved Clusters</li> <li>● Hobbies and Interests</li> <li>● Xello 7th-grade lessons</li> </ul>	<ul style="list-style-type: none"> <li>● CTE Courses: <ul style="list-style-type: none"> <li>○ Introduction to Technical Education</li> <li>○ Digital Literacy</li> </ul> </li> </ul>
<b>8th</b>	<ul style="list-style-type: none"> <li>● Career Matchmaker</li> <li>● My Skills</li> <li>● Learning Styles Inventory</li> <li>● My Saved Careers</li> <li>● My Saved Schools</li> <li>● My Saved Clusters</li> <li>● Career and Life Goals</li> <li>● Extracurricular Activities</li> <li>● Skills and Abilities</li> <li>● Xello 8th-grade lessons</li> </ul>	<ul style="list-style-type: none"> <li>● CTE Courses: <ul style="list-style-type: none"> <li>○ Technical Education</li> <li>○ Career Exploration</li> </ul> </li> <li>● Heavy Metals Tour</li> </ul>
<b>9th</b>	<ul style="list-style-type: none"> <li>● Career Matchmaker</li> <li>● My Saved Careers</li> <li>● My Saved Clusters</li> <li>● Career and Life Goals</li> <li>● Hobbies and Interests</li> <li>● Extracurricular Activities</li> <li>● My Skills and Abilities</li> <li>● Xello 9th-grade lessons</li> </ul>	<ul style="list-style-type: none"> <li>● CTE Courses: <ul style="list-style-type: none"> <li>○ Microsoft Office Suite</li> <li>○ Accounting</li> <li>○ Business Math</li> <li>○ Woodworking</li> <li>○ Building Trades</li> <li>○ Welding</li> <li>○ Power Mechanics</li> </ul> </li> <li>● Transcribed Credit</li> </ul>
<b>10th</b>	<ul style="list-style-type: none"> <li>● Career Matchmaker</li> <li>● My Skills</li> <li>● Learning Styles Inventory</li> <li>● My Saved Careers</li> <li>● My Saved Clusters</li> <li>● Career and Life Goals</li> <li>● Hobbies and Interests</li> <li>● Extracurricular Activities</li> <li>● Skills and Abilities</li> <li>● Xello 10th-grade lessons</li> </ul>	<ul style="list-style-type: none"> <li>● CTE Courses <ul style="list-style-type: none"> <li>○ Microsoft Office Suite</li> <li>○ Accounting</li> <li>○ Business Math</li> <li>○ Woodworking</li> <li>○ Building Trades</li> <li>○ Welding</li> <li>○ Power Mechanics</li> <li>○ Automotive Service</li> </ul> </li> <li>● Personal Finance</li> <li>● Transcribed Credit</li> <li>● ASVAB</li> </ul>

<p><b>11th</b></p>	<ul style="list-style-type: none"> <li>● Career Matchmaker</li> <li>● My Saved Careers</li> <li>● My Saved Schools</li> <li>● School Selector</li> <li>● Career and Life Goals</li> <li>● Hobbies and Interests</li> <li>● Extracurricular Activities</li> <li>● Xello 11th-grade lessons</li> </ul>	<ul style="list-style-type: none"> <li>● CTE Courses <ul style="list-style-type: none"> <li>○ Microsoft Office Suite</li> <li>○ Accounting</li> <li>○ College Accounting</li> <li>○ Business MATH</li> <li>○ Woodworking</li> <li>○ Building Trades</li> <li>○ Welding</li> <li>○ Power Mechanics</li> <li>○ Automotive Service</li> </ul> </li> <li>● Dual Credit Courses <ul style="list-style-type: none"> <li>○ Early College Credit Program</li> <li>○ Start College Now</li> </ul> </li> <li>● Transcribed Credit</li> <li>● College and Career Fair</li> <li>● College Representative Presentations</li> <li>● ASVAB</li> </ul>
<p><b>12th</b></p>	<ul style="list-style-type: none"> <li>● Career Matchmaker</li> <li>● My Saved Careers</li> <li>● My Saved Schools</li> <li>● Career and Life Goals</li> <li>● Hobbies and Interests</li> <li>● Extracurricular Activities</li> <li>● Skills and Abilities</li> <li>● Xello 12th-grade lessons</li> </ul>	<ul style="list-style-type: none"> <li>● CTE Courses <ul style="list-style-type: none"> <li>○ Microsoft Office Suite</li> <li>○ Accounting</li> <li>○ College Accounting</li> <li>○ Business MATH</li> <li>○ Woodworking</li> <li>○ Building Trades</li> <li>○ Welding</li> <li>○ Power Mechanics</li> <li>○ Automotive Service</li> </ul> </li> <li>● Dual Credit Courses <ul style="list-style-type: none"> <li>○ Early College Credit Program</li> <li>○ Start College Now</li> </ul> </li> <li>● Transcribed Credit</li> <li>● College and Career Fair</li> <li>● College Representative Presentations</li> <li>● ASVAB</li> <li>● Scholarship Portfolio</li> </ul>

## ACP Components Table

Self-Awareness Activities KNOW		Exploration Activities EXPLORE		Career Planning Activities PLAN		Management Activities GO
Identifying Needs	Identifying Strengths	Career Interest Inventories	Setting Career Goals	Resume Building	Investigate Post-Secondary Options	Modify Academic Goals As Necessary
Setting Personal Goals	Reviewing Personal Goals	Career Cluster Exploration	Career Pathway Exploration	Campus Visits	Personal Finance Literacy Concepts	Modify Personal Goals as Necessary
Revising Personal Goals	Learning Styles Assessment	Career Fair Participant	Career Research	Complete FAFSA	Scholarship Portfolio	Modify Career Goals as Necessary
Personality Assessment		Work-Study	Youth Apprenticeship	Mock Interviews	Choose Post-Secondary Option	
Academic Preparation		Internship	Volunteering	Academic Planning Activities		
Graduation Requirements	AP Courses			Goal Setting	On Track For Graduation	
Elective Courses	CTE Courses	<div style="text-align: center;"> <p><b>4 Stages to Successful Academic and Career Planning (ACP)</b></p> </div>				
Dual Enrollment Courses	Extra-Curricular Activities					
Industry or Technical Certificates	STEAM					
ASVAB	Forward, ACT Aspire, ACT					